



Rochester City School District

Every student by face and name.
Every school, every classroom. To and through graduation.

Terry J. Dade
Superintendent of Schools
Rochester City School District
131 West Broad Street
Rochester, NY 14614

Dear Colleagues,

I am following up on the email sent yesterday regarding the closing of all Rochester City School District schools next week.

After consultation with Monroe County Executive Adam Bello, Public Health Commissioner Dr. Mike Mendoza, and the Monroe County Superintendents, it was decided that all Monroe County Public Schools, including the Rochester City School District, will be closed to students beginning Monday, March 16 until further notice. This closing includes all school-related activities including sports and other extracurricular activities.

While this situation remains fluid, RCSD will begin implementing supports for families, including meals for students, beginning Monday, March 16. Please check the District's [Updates and Resources About COVID-19 \(www.rcsdk12.org/covid19\)](http://www.rcsdk12.org/covid19) webpage for information about these resources, as well as other updates.

At this time, I am asking all members of the **Senior Leadership Team** to report every day during the closure, unless otherwise directed by their supervisors. Please see further directions on staff reporting below:

- **Central Office Staff** – all staff should report on Monday, March 16 and obtain further direction from their supervisors. After Monday, CO staff should report based on their supervisor's discretion
- **School Staff** – All Principals, Assistant Principals, School Secretaries, and Head Custodians should report on Monday and Tuesday, March 16 and 17. Teachers (and Paras, if desired) can report on Tuesday, March 17, from 8:00 am to 12:00 pm, to pick up items and work on planning with their school communities.
- **Facilities/Safety & Security/Transportation/Food Service** – You will receive directions from your immediate supervisors.

We will continue to monitor this situation in partnership with the Monroe County Health Department and school leaders on a week-to-week basis and will provide an update by midday Friday. As a reminder, staff should be monitoring their email regularly each day for updated communications and work-related requirements. Please continue to check the District's [Updates and Resources About COVID-19 \(www.rcsdk12.org/covid19\)](http://www.rcsdk12.org/covid19) webpage for updates as well.

Our goal is to provide as many supports and resources to our students and the entire community. Thank you to our amazing school staff, school leaders, and central support staff who have been unwavering in this commitment. I appreciate your service to our students, families, and community.

In times like these, it is essential for us to prioritize health and safety while doing everything we can to support our students and families throughout this ever-changing situation. Please take care of each other. We will get through this working together as one Rochester family.

Sincerely,

Terry Dade
Superintendent of Schools